

**FRIENDS SCHOOL MULLICA HILL  
INTERNET ACCEPTABLE USE AGREEMENT**

As the parent or guardian of the student identified below, I have read and understood the attached Internet Acceptable Use Agreement. I understand that access to the Friends School Mullica Hill computer system is limited to educational purposes. Friends School Mullica Hill has taken precautions to eliminate controversial material from being accessed on the Internet. However, I also recognize that some objectionable material could still be accessed over the Internet, and I will not hold Friends School Mullica Hill or its employees responsible for unauthorized materials accessed by my child.

I also understand that should my child commit any violation of this agreement, his/her access privileges may be restricted or revoked. In addition, if this signed agreement is not returned, my child will not be permitted access to the Internet in school.

I give my son/daughter permission to have Internet access at Friends School Mullica Hill.

Student's Name: \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Parent or Guardian's Name: \_\_\_\_\_

Parent or Guardian's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return this page only.**

## **Friends School Mullica Hill Internet Acceptable Use Agreement**

(This agreement is an addendum to the Parent-Student and Faculty Handbooks.)

### **Guidelines:**

Internet access is coordinated through a complex association of government agencies and regional networks. The operation of the Internet relies heavily on the proper conduct of the users who must adhere to strict guidelines. Internet access is a privilege, not a right.

#### **1. Acceptable Use:**

Acceptable use guidelines for the Internet include, but are not limited to, the following:

- a. Use of the Internet must be in support of education and research consistent with the educational objectives of the Friends School Mullica Hill.
- b. Transmission of any material in violation of any United States or state regulation is prohibited. This includes, but is not limited to, copyrighted material, threatening or obscene material, or material protected by trade secret.
- c. Use of the network for religious or political messages is prohibited.
- d. Use of the Internet for commercial, personal, or for-profit business is prohibited.
- e. Use of the network to access, process, or transmit pornographic or text files deemed inappropriate for school use is prohibited.
- f. Hate mail, harassment, discriminatory remarks and other antisocial behaviors are unacceptable.
- g. All illegal activities are forbidden.
- h. Student use of "Instant Messenger" or any on-line messaging service in any form is forbidden.
- i. The altering or changing of any computer setting is prohibited.
- j. Students may not access e-mail. Exception: the sending of school database information to a home e-mail account is permitted.

#### **2. Network Etiquette:**

Users are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:

- a. Be polite. Do not get abusive in your messages to others.
- b. Use appropriate language. Do not swear, use vulgarities, discriminatory remarks, ethnic slurs, racial epithets or other inappropriate language.
- c. Do not reveal your personal address, or the telephone numbers and addresses of students and colleagues.
- d. Assume all communication and information accessible via the network to be private property. Users should not seek information on, obtain copies of, or modify files, other data or passwords belonging to other users, or misrepresent other users on the network. Note, however, that electronic mail and the Internet are not guaranteed to be private. People who operate the system do have access to all files and messages. Messages relating to, or in support of, illegal activities may be reported to authorities.
- e. Users should protect their passwords from unauthorized use. Users are responsible for all activities associated with their password.
- f. Faculty and staff e-mail is intended for official school use only.

**3. Security:**

Security on any computer system is a high priority, especially when the system involves many users. All users have a vested interest in protecting the security of the system, and the responsibility of notifying a teacher or system administrator immediately of a potential security problem. Do not demonstrate the problem to others. No one should use another individual's account without written permission from that individual. Attempts to log-on as a system administrator will result in cancellation of user privileges.

**4. Vandalism:**

Vandalism is defined as any malicious attempt to harm or destroy the data of another user, the Internet or any of the agencies or networks that are connected to the Internet backbone. This includes, but is not limited to, the uploading or creation of computer viruses. Vandalism will result in the cancellation of privileges.

**5. Legal Issues:**

All copyright laws concerning printed media will apply to the use of materials found on the Internet.

**6. Fair Use:**

Staff and students can make limited use of some text and graphics within their classrooms. Those same text and graphics should not be published to other classrooms by posting them on a LAN (Local Area Network) or to other buildings posted on a WAN (Wide Area Network) or the Internet. The moment the works of staff and students move out of the classroom, they fall under a "public performance" clause of the copyright law which imposes much greater restrictions and fees.

- a. Students and staff are prohibited from using materials (graphics, text, etc.) found on the Internet when publishing on the school website unless formal permission from the author or photographer has been requested and received.
- b. If permission is requested and granted to republish text or graphics by the author or artist, always provide a credit line near the item or at the bottom of the page.

**7. Publication of Student Art and Writing:**

Student work to include written text and art work may not be published on the school website unless both the student and the parent/guardian sign the Friends School Mullica Hill Internet Acceptable Use Agreement. If the student and parent agree to the Internet Acceptable Use Agreement, permission is therefore granted to display student work. To protect the identity of students, only the first name and last initial will be used to identify students work and no individual pictures will be included on the work. The school will responsible for posting copyright notices at the bottom of all staff and student work that is published on the school website.

**8. Enforcement:**

The use of the Internet is a privilege, not a right, and inappropriate use will result in cancellation of the privilege. Criminal violations of this Internet Use Agreement will be dealt with to the full extent of the law by federal and state prosecutors. The appropriate division principal and/or the Head of School will determine what constitutes serious inappropriate use and decide what disciplinary procedures will be taken.

The Friends School Mullica Hill makes no warranties of any kind, whether expressed or implied, for the service it is providing or will not be responsible for any damages a user may suffer, including loss of data. The school will not be responsible for the accuracy or quality of information obtained through this Internet connection.

(Revised 01/27/05)

